



## ADDENDUM NO. 2

(7 pages including attachments)

### PROJECT INFORMATION

<b>Owner:</b>	DMHMRSAS	<b>Owner's Project Mgr.:</b>	Tom Ashworth
<b>Project Title:</b>	Hiram W. Davis Medical Center X Ray Room Modifications	<b>Owner's Project Code:</b>	Facility M&O
<b>Project Location:</b>	Petersburg, Virginia	<b>DGS Project Code:</b>	720-07720-013
<b>IFB No.</b>	08-01	<b>A/E Project Mgr.:</b>	Scott Burger, PE
<b>Bids Due:</b>	February 13, 2008 / 2:00 PM	<b>A/E Project No.:</b>	07056
		<b>Bids Opened:</b>	February 14, 2008 / 2:00 PM

The following constitutes Addendum No. 2 for the referenced project. Bidders must acknowledge receipt of all addenda as required on the bid form.



A pre-bid conference was held at 10:00 AM on January 24, 2008 at the site. The pre-bid conference attendees list is included with this addendum.

#### 1. INTRODUCTION OF A/E AND AGENCY REPRESENTATIVES:

- Scott Burger – Virginia A&E Project Manager
- Tom Ashworth – Owner's Project Manager
- David Rosenquist – Hospital Director
- Jennifer Cummings – X Ray Supervisor
- David Fereday – Facilities Department
- Bernard Lanier – Facilities Department

#### 2. INVITATION TO BID:

- Sealed bids will be received by the Office of A&E Services in accordance with CO-7A Section 7 "Receipt of Bids" until 2:00 PM on February 13, 2008 at the address listed in the IFB.
- Bids will be opened and read aloud at 2:00 PM on February 14, 2008 at the same location.

#### 3. INSTRUCTIONS TO BIDDERS:

- eVA Business Vendor Registration: All contractors must be registered with eVA prior to contract award.
- Conditions at the Site: If prospective bidders wish to re-visit the areas of the proposed work after today, they should contact the following to arrange a follow-up visit:
  - Primary: David Fereday (804) 524-7352 office (804) 720-2204 cell
  - Secondary: Jennifer Cummings (804) 524-7157 office (804) 720-9166 cell

- c. Bid Guarantee: All bids must include a 5% Bid Bond in accordance with CO-7A, Section 5 "Bid Guarantee."
- d. Preparation and Submission of Bids: All bidders must have a valid Virginia Contractor License No. to qualify as a bidder.
- e. Receipt of Bids: Factors to take into account so your bid is received on time: 1) Security – Allow time for check-in at the security desk; and 2) Bid Officer must have bids in hand by date and time required or they will be marked late and shall not be considered.
- f. Building Permits: Owner will obtain building permits.

**4. PRE-BID QUESTION FORM:**

- a. No oral explanation in regard to the meaning of drawings and specifications will be made. Bidders shall submit questions on the Pre-Bid Question Form no later than February 1, 2008 to maintain the bid due date.
- b. Response to pre-bid questions will be in the form of Addendum and issued to all plan holders; however, if the response is already provided in the Contract Documents, the questions and responses will not be included in the Addendum.

**5. BID FORM:**

- a. The time for Substantial Completion shall be 120 consecutive calendars days from the date of commencement of the work as specified in the Notice to Proceed as stated on the Bid Form. Final Completion shall be within 30 days after the date of Substantial Completion.
- b. Bid Form shall be filled out completely and signed and dated.

**6. CONTRACT AWARD:**

- a. No Liquidated Damages are identified in this contract.
- b. The successful bidder will be required to submit a Performance Bond and Standard Labor & Material Payment Bond in accordance with CO-7A, Section 13 "Contract Security", regardless of contract amount.
- c. The successful bidder is to provide "all risk" builders risk insurance for the work in an amount equal to one hundred percent (100%) of the Contract Price for the Work.
- d. The successful bidder must provide information to the Owner about how much work on the contract is being performed by Small, Women-Owned, and Minority-Owned businesses.
- e. The successful bidder must use the most current DGS forms. Forms may be viewed or downloaded at the DGS Forms Center, <http://forms.dgs.virginia.gov>.

**7. PROJECT REVIEW:**

- a. Project Description:
  - The project is generally described as miscellaneous construction renovations necessary to prepare an existing X ray suite for replacement of two X ray machines.
  - The Owner will award a separate contract to GE Healthcare Technologies for providing X ray machines and associated equipment. Those operations will be conducted simultaneously with work under this Contract. Cooperate fully with separate contractors so work on those contracts may be carried out smoothly, without interfering with or delaying work under this Contract. Coordinate work under this contract with work under the other contract. GE's contact is David Smith, (804) 639-4383 office; (804) 357-5643 cell.

- b. Temporary Construction Facilities:
  - Contractor shall provide any temporary construction office space and telephone, material and equipment storage facilities, and any temporary utility connections as he deems necessary for his operations.
  - Contractor may place a dumpster in the vicinity of the building and shall coordinate location with Project Inspector during construction.
- c. Infection Control Issues: Contractor will meet with the building's Infection Control Office before starting the project and after completion of the project.
- d. Security Issues:
  - Each contractor employee will need a 15-20 minute orientation (one time) at the Safety and Security Building, to be arranged prior to startup of work by Resident Inspector.
  - Contractor is required to obtain background checks on personnel and subcontractor's personnel.
  - Badges will be required at all times. Contractor shall coordinate access for any construction activities interior of the building with the Project Inspector.
  - Contractor personnel shall not leave vehicles with keys in them or with motors running.
  - The Contractor is cautioned that the facility patients/residents are under State custodial care; therefore, access and control of areas of work shall be carefully restricted to provide protection for the facility residents and staff, and the Contractor's workers, equipment, and materials.
  - Guards will not be required to supervise the work.
- e. Water: Will be furnished by the Owner.
- f. Electricity: Will be furnished by the Owner.
- g. Sanitary: Contractor to provide a port-a-john and hand-cleaning station for use by workers.
- h. Other Conditions:
  - All Department of Mental Health, Mental Retardation and Substance Abuse Services facilities are tobacco-free. Use or display of tobacco products is strictly prohibited campus-wide.
  - There shall be no eating at the construction site(s). The Contractor will confine his work breaks and lunch breaks to the designated staging and storage areas.
  - Site and buildings inside and outside the construction area will remain occupied by facility staff and patients during the entire construction period.
  - Hot work permits are required for the extent of the project but are not required daily.

**8. GENERAL REVIEW OF DRAWINGS:**

- a. Project Site Limitations and Access:
- b. Additional Aspects of the Project:
- c. Sequence of Construction: Under a separate contract, the Owner has engaged GE Healthcare Technologies (GE) to remove existing X ray equipment and install new X ray equipment. Coordinate construction activities and the following sequence with GE and the Owner:
  - Install temporary protection in X Ray Room 1.
  - GE removes existing X ray equipment in X Ray Room 1.
  - Provide electrical, mechanical, and structural scope for X Ray Room 1 as defined in the drawings.
  - GE installs and commissions X ray equipment in X Ray Room 1.
  - Remove temporary protection in X Ray Room 1 and install temporary protection in X Ray Room 2.
  - GE removes existing X ray equipment in X Ray Room 2.
  - Provide electrical, mechanical, and structural scope for X Ray Room 2 as defined in the drawings.
  - GE installs and commissions X ray equipment in X Ray Room 2.
  - Remove all temporary protection.

**9. QUESTION AND ANSWER PERIOD:**

- a. None.

**10. VISIT TO THE AREA(S) OF THE PROPOSED WORK**

**11. CHANGES TO DRAWINGS AND SPECIFICATIONS:**

- a. Drawing E1: The contractor is to provide a 400A/3P breaker in the existing switchboard. Change Construction Note 1 to read:
  - REMOVE 800A/3P BREAKER IN BOTTOM COMPARTMENT AND DELIVER TO OWNER. PROVIDE 400A/3P BREAKER AND INSTALL IN BOTTOM COMPARTMENT. LABEL BREAKER AS "XRAY MACHINES". THE EXISTING SWITCHBOARD IS GE AV-LINE. A TYPICAL 400A/3P BREAKER PART NUMBER IS TJK436F000.
- b. Project Manual – General Conditions and Forms: Replace the CO-9, CO-91, CO-9.1a, CO-10, CO-10.1, and CO-10.2 forms provided in the project manual with the current edition of these forms available on the DGS Forms Center website at <http://forms.dgs.virginia.gov>.
- c. Specification 09511, 2.2 A: Change to read: SUBJECT TO COMPLIANCE WITH REQUIREMENTS, PROVIDE FISSURED ACOUSTICAL CEILING TILES.
- d. Specification 09511, 2.3 A: Change to read: SUBJECT TO COMPLIANCE WITH REQUIREMENTS, PROVIDE EXPOSED WHITE 15/16" METAL SUSPENSION SYSTEM.

Attachments: Pre-Bid Conference Attendees Sign-In Sheet





# PRE-BID CONFERENCE ATTENDEES SIGN-IN SHEET

January 17, 2008 / 10:00 AM

1115 Vista Park Drive  
Forest, Virginia 24551  
Phone: (434) 316-6001  
Fax: (434) 316-6002

HWDMC X Ray Room Modifications

VAE Project No. 07056

Bid Due Date: February 6, 2008 / 2:00 PM

DMHMRSAS Project Code No. Facility M&O

DGS Project Code No. 720-07720-013

Bid Open Date: February 7, 2008 / 2:00 PM

COMPANY NAME: Virginia A+E General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: 1115 Vista Park Drive Forest VA 24551  
TELEPHONE NO.: (434) 316-6001 FAX NO.: (434) 316-6002  
ATTENDEE NAME: Scott Burger E-MAIL: sburger@virginia-ae.com

COMPANY NAME: SVTC General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: PO Box 4030 Petersburg VA 23803-0030  
TELEPHONE NO.: (804) 524-7410 FAX NO.: (804) 524-4750  
ATTENDEE NAME: Bernard Lanier E-MAIL: bernard.lanier@svtc.dmhmrssas.virginia.gov

COMPANY NAME: PATRISH CONST. SVLH. General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: 11923 CENTREE ST. SUITE D CHESTER, VA 23831  
TELEPHONE NO.: 804-748-5238 FAX NO.: 804-748-5238  
ATTENDEE NAME: MILTON PATRISH E-MAIL: MILTON@PATRISHGENERALCONSTRUCTION.COM

COMPANY NAME: JM Bell General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: 2418 E Granite Ridge Rd  
TELEPHONE NO.: 804-749-8892 FAX NO.: 804-749-8771  
ATTENDEE NAME: Richard Varkhoush E-MAIL: \_\_\_\_\_

COMPANY NAME: WACO, INC. General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: 5450 50 LEWIS Road, Sandston, VA 23150  
TELEPHONE NO.: 804-226-3286 FAX NO.: 804-226-3241  
ATTENDEE NAME: Charlie Fulton E-MAIL: CFULTON@WACOINC.NET

COMPANY NAME: SRG, INC General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: 1320 N. BLVD RICHMOND  
TELEPHONE NO.: 804-355-6454 FAX NO.: VENABLE JORDANSON  
ATTENDEE NAME: 804-355-4637 E-MAIL: \_\_\_\_\_





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COMPANY NAME:	<u>Davis &amp; Green</u>	General Contractor ( )	Supplier ( )
ADDRESS:	<u>132 Brandon Road</u>	Subcontractor ( )	
TELEPHONE NO.:	<u>804-221-9684</u>	FAX NO.:	<u>804 726 2929</u>
ATTENDEE NAME:	<u>Paula Long</u>	E-MAIL:	<u>vic@dgetrfactual.com</u>
COMPANY NAME:	<u>BROOKS &amp; Co</u>	General Contractor (X)	Supplier ( )
ADDRESS:	<u>481 HERMITAGE ROAD</u>	Subcontractor ( )	
TELEPHONE NO.:	<u>804-266-6088</u>	FAX NO.:	<u>804-266-6741</u>
ATTENDEE NAME:	<u>JEREMY CUMLEY</u>	E-MAIL:	<u>jeremy@brooks-co.com</u>
COMPANY NAME:	<u>Woodland Construction Inc</u>	General Contractor (X)	Supplier ( )
ADDRESS:	<u>230 Dalkeith Dr</u>	Subcontractor ( )	
TELEPHONE NO.:	<u>804-360-0545</u>	FAX NO.:	<u>804-360-1917</u>
ATTENDEE NAME:	<u>Elizabeth Gelko</u>	E-MAIL:	<u>Woodlandconst@aol.com</u>
COMPANY NAME:	<u>HDMC</u>	General Contractor ( )	Supplier ( )
ADDRESS:	<u>PO Box 4030</u>	Subcontractor ( )	
TELEPHONE NO.:	<u>(804) 524-7419</u>	FAX NO.:	
ATTENDEE NAME:	<u>Peter Garnes</u>	E-MAIL:	<u>claudie.garnes@hdmc.dmhmrssas.virginia.gov</u>
COMPANY NAME:	<u>HDMC</u>	General Contractor ( )	Supplier ( )
ADDRESS:	<u>PO Box 4030</u>	Subcontractor ( )	
TELEPHONE NO.:	<u>(804) 524-7344</u>	FAX NO.:	
ATTENDEE NAME:	<u>David Rosengquist</u>	E-MAIL:	<u>david.rosengquist@hdmc.dmhmrssas.virginia.gov</u>
COMPANY NAME:	<u>GE Healthcare</u>	General Contractor ( )	Supplier (X)
ADDRESS:	<u>11702 Walnut Wood Drive,</u>	Subcontractor ( )	
TELEPHONE NO.:	<u>(804) 690-4475</u>	FAX NO.:	<u>(877) 364-3901</u>
ATTENDEE NAME:	<u>Shari Greenwell</u>	E-MAIL:	<u>Shari.Greenwell@ge.com</u>





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Bid Open Date: February 7, 2008 / 2:00 PM

COMPANY NAME: ACE Electric General Contractor ( )  
Subcontractor ( 4 ) Supplier ( )  
ADDRESS: 5608 Greendale Rd Richmond VA 23220  
TELEPHONE NO.: 804) 266-2429 FAX NO.: 804) 266-9338  
ATTENDEE NAME: GREG MORRIS E-MAIL: GREG@ACEElectricOnline.com

COMPANY NAME: Petke Construction General Contractor ( X )  
Subcontractor ( ) Supplier ( )  
ADDRESS: 1518 High Street Richmond, VA 23220  
TELEPHONE NO.: (804) 343-3435 FAX NO.: (804) 343-3438  
ATTENDEE NAME: Steve Petke E-MAIL: petkes@petkeconstruction.com

COMPANY NAME: Hdmc General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: PO Box 4030 Petersburg VA 23803-0030  
TELEPHONE NO.: (804) 824-7300 FAX NO.:  
ATTENDEE NAME: David Fereday E-MAIL: david.fereday@hdmc.dmhmrss.virginia.gov

COMPANY NAME: \_\_\_\_\_ General Contractor ( )  
Subcontractor ( ) Supplier ( )  
ADDRESS: \_\_\_\_\_  
TELEPHONE NO.: \_\_\_\_\_ FAX NO.: \_\_\_\_\_  
ATTENDEE NAME: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

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